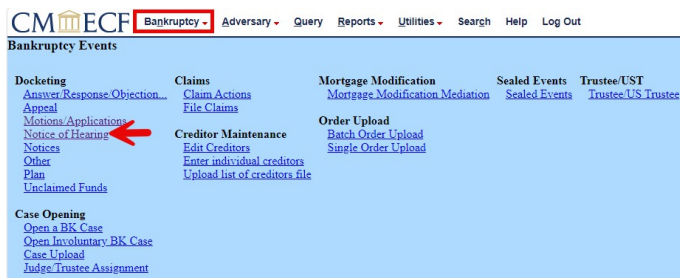




## Filing a Notice of Hearing

1. Click on Bankruptcy or Adversary menu and Notice of Hearing category.



2. Enter Case Number, click Find This Case, if needed. Click Next.

**File a Notice of Hearing**

Case Number

3. Choose a Notice of Hearing event from the list. Click Next.

**File a Notice of Hearing**

[2:24-bk-00021-EPB BARBARA MASON](#)

Type: bk Chapter: 7 v Office: 2 (Phoenix)  
Assets: n Judge: EPB Case Flag: BKFeeDue

Start typing to find another event. Hold down Ctrl to add additional items.

**Available Events** (click to select events)

- Continued Hearing (Notice of)
- Emergency/Expedited Hearing (Notice of)
- Hearing (Notice of)**
- Hearing on Compromise (Notice of)
- Hearing on Motion (Notice of)
- Hearing on Objection (Notice of)
- Hearing on Settlement (Notice of)
- Hearing on Stipulation (Notice of)
- Rescheduled Hearing (Notice of)
- Scheduling Conference (Notice of) (Judge Collins Only)
- Status Hearing (Notice of)

**Selected Events** (click to remove events)

- Hearing (Notice of)

Next Clear

4. Select an existing party or Add/Create New Party. Click Next.

**File a Notice of Hearing :**

[2:24-bk-00021-EPB BARBARA MASON](#)

Type: bk Chapter: 7 v Office: 2 (Phoenix)  
Assets: n Judge: EPB Case Flag: BKFeeDue

Please select the filer.

**Select the Party:**

- FORD, JILL H. [Trustee]
- MASON, BARBARA [Debtor]
- U.S. TRUSTEE, [U.S. Trustee]

[Add/Create New Party](#)

Next Clear

5. Click Choose File to upload a document. Click the Yes radio dial to upload attachments. Click Next.

**File a Notice of Hearing :**

[2:24-bk-00021-EPB BARBARA MASON](#)

Type: bk Chapter: 7 v Office: 2 (Phoenix)  
Assets: n Judge: EPB Case Flag: BKFeeDue

**Filename**

No file chosen

**Attachments to Document:** ☒ No ☐ Yes

Next Clear

6. Select a category, enter filed dates or document number to find the document to relate the Notice of Hearing. Click Next.

**File a Notice of Hearing :**

[2:24-bk-00021-EPB BARBARA MASON](#)

Type: bk Chapter: 7 v Office: 2 (Phoenix)  
Assets: n Judge: EPB Case Flag: BKFeeDue

Select the category to which your event relates.

- answer
- appeal
- audio
- auditor
- caseupld
- claims
- cmp
- court
- creditor
- docprep

Filed  to

Documents  to

Next Clear

7. Place a checkmark next to the related document. Click Next.

**File a Notice of Hearing :**

[2:24-bk-00021-EPB BARBARA MASON](#)

Type: bk Chapter: 7 v Office: 2 (Phoenix)  
Assets: n Judge: EPB Case Flag: BKFeeDue

Select the appropriate event(s) to which your event relates:

☐ 02/29/2024 1 Chapter 7 Voluntary Petition for Individuals, Schedules and Statements (except for those listed below). Failure to timely upload the list of creditors, may result in dismissal of the case without further notice. Electronic Filing Declaration due 03/21/2024, filed by Carol Will Test of Carol's Office on behalf of BARBARA MASON (Test, Carol)

☐ 02/29/2024 2 Meeting of Creditors scheduled for 4/1/2024 at 08:30 AM via Zoom - Anderson. Complaints under Sections 727 or 523 due by 5/31/2024. (Test, Carol)

☐ 02/29/2024 Paid Installment Payment. Fee Amount \$150.00 filed by Carol Will Test of Carol's Office on behalf of BARBARA MASON. (related document(s) [1](#) Voluntary Petition (Chapter 7)) (Test, Carol)

☒ 07/11/2024 3 Motion to Approve Sale filed by Carol Will Test of Carol's Office on behalf of BARBARA MASON. (EMD)

Next Clear

8. The next screen(s) may provide instructions on how to proceed. Please review. Click Next.

9. Select the hearing date from the dropdown menu. The date and time should match what was provided by the Courtroom Deputy. It should include the hearing matter and may also list the filer's name. Once selected, the date/time/location fields will automatically populate. If the date and time of the hearing in the dropdown does not match, **discontinue docketing**, and contact the appropriate Courtroom Deputy for further instruction.

**File a Notice of Hearing :**


[2:24-bk-00021-EPB BARBARA MASON](#)

Type: bk Chapter: 7 v Office: 2 (Phoenix)  
Assets: n Judge: EPB Case Flag: BKFeeDue

Hearing Information - Required

You must input the hearing date, time and location that is stated in the document being filed.

Please select from the following hearings [Chamber Presets](#)

Please select from the following hearings  
07/11/2024 - 01:30 PM - MOTION TO APPROVE SALE (CAROL WILL TEST) 

Hearing Date:

Location:

Select docket entries which are to be associated with the above schedule(s).

Filing Date	#	Docket Text
<input type="checkbox"/> 07/11/2024	3	Motion to Approve Sale filed by Carol Will Test of Carol's Office on behalf of BARBARA MASON. (EMD)

Next Clear

**File a Notice of Hearing :**

[2:24-bk-00021-EPB BARBARA MASON](#)

Type: bk Chapter: 7 v Office: 2 (Phoenix)  
Assets: n Judge: EPB Case Flag: BKFeeDue

Hearing Information - Required

You must input the hearing date, time and location that is stated in the document being filed.

07/11/2024 - 01:30 PM - MOTION TO APPROVE SALE (CAROL WILL TEST) [Chamber Presets](#)

Hearing Time:

Hearing Date:

Location:

Select docket entries which are to be associated with the above schedule(s).

Filing Date	#	Docket Text
<input type="checkbox"/> 07/11/2024	3	Motion to Approve Sale filed by Carol Will Test of Carol's Office on behalf of BARBARA MASON. (EMD)

Next Clear

10. The Notice of Hearing *must* be associated with the docket entry/entries that are the subject of the hearing by placing a checkmark next to the appropriate entry. **This is an important step as it ensures the hearing will be calendared properly.** After checking the associated entry/entries, click Next.

**File a Notice of Hearing :**

2:24-18-00021-EPB BARBARA MASON  
 Type: bk Chapter: 7 v Office: 2 (Phoenix)  
 Assets: n Judge: EPB Case Flag: BKFeeDue

**Hearing Information - Required**

You must input the hearing date, time and location that is stated in the document being filed.  
 07/11/2024 - 01:30 PM - MOTION TO APPROVE SALE (CAROL WILL TEST) [Chamber Presets](#)

Hearing Time: 01:30 PM   
 Hearing Date: 07/11/2024   
 Location: Telephonic Hearing

Select docket entries which are to be associated with the above schedule(s).

 **Filing Date** # **Docket Text**  
 07/11/2024 3 Motion to Approve Sale filed by Carol Will Test of Carol's Office on behalf of BARBARA MASON (EMD)

11. Modify the docket text, as needed. Click Next. Review the final text. Click Next to submit.

**File a Notice of Hearing :**

2:24-18-00021-EPB BARBARA MASON  
 Type: bk Chapter: 7 v Office: 2 (Phoenix)  
 Assets: n Judge: EPB Case Flag: BKFeeDue

**Docket Text: Modify as Appropriate.**

07/11/2024 3 Notice of Hearing filed by Carol Will Test of Carol's Office on behalf of BARBARA MASON (related document)03 Motion to Approve Sale Hearing set for 7/11/2024 at 01:30 PM at Telephonic Hearing (Test, Carol)