

HARDWARE/SOFTWARE REQUIRED FOR ECF

Attorneys will need the following hardware and software to electronically file, view, and retrieve documents in the electronic filing system.

For all court types:

- A personal computer with Windows or an Apple Macintosh (Mac) with internet access and a compatible browser. (See below for more information about operating Appellate CM/ECF on a Mac.)
- Software to convert documents from a word processor format to portable document format (PDF). Adobe Acrobat PDF Writer, as well as certain word processing programs can perform this function. Adobe Acrobat Version 5 and higher meet the CM/ECF filing requirements. For viewing documents, not authoring them, only Adobe Acrobat Reader is needed.
- A word processing package like Mac or windows-based versions of WordPerfect and Word whose output can be converted to PDF format.
- A scanner to make PDFs of documents that you have only in paper.

In addition, for appellate courts:

- You will need the Java 6 (1.6) plug-in. If you do not have Java 6 (1.6) on your computer (or if you aren't sure if you do) go to www.java.com/en/download/installed.jsp and click on the Verify Java version button. This will run a diagnostic check on your computer to let you know whether you have Java 6 (1.6) loaded. If you need to download or update to Java 6 (1.6), simply download it from www.oracle.com/technetwork/java/javase/downloads/index.html and follow the directions on the

Mac Users

If you update to Snow Leopard (OS X 10.6, available August 28th, 2009), you can use the regular login hyperlink (rather than the special Mac-only hyperlink) for any Appellate CM/ECF court where you have filing privileges. If you are running Leopard (OS X 10.5, the previous OS), you need to use the Mac-only hyperlink to file in CM/ECF. However, if you have installed Leopard's 10.5.4 release or greater, this will only work in courts that have updated CM/ECF to version 2.1.3 or later.