

The Court Hearing Scheduler (CHS) is a CM/ECF plugin that replaces the need to call court staff or check the court website for certain types of hearings.

Depending on the judge, CHS currently includes the following hearing types:

- Hearing on Motion to Dismiss Bankruptcy Case / US Trustee Motion to Dismiss
- Preliminary Hearing
- Status Hearing

## CM/ECF Instructions

### Checking Hearing Dates/Times

1. From the main menu, select “Utilities” and under the “CHS” submenu click on “CHS Attorney Report.”



2. On the “CHS Scheduled Hearings Report” screen, select the judge to view upcoming hearings for.
3. Select the motion type and generate the report.
4. The report opens. This report contains hearing dates and time for the selected judge and motion type.

## CHS Scheduled Hearings Report

### Judge Baum Report

### Preliminary Hearings

06/06/2012 02:30 PM	230 N. First Ave., 7th Floor, Courtroom 703, Phoenix, AZ (RTB)
06/20/2012 02:30 PM	230 N. First Ave., 7th Floor, Courtroom 703, Phoenix, AZ (RTB)
07/18/2012 02:30 PM	230 N. First Ave., 7th Floor, Courtroom 703, Phoenix, AZ (RTB)
08/01/2012 02:30 PM	230 N. First Ave., 7th Floor, Courtroom 703, Phoenix, AZ (RTB)
08/15/2012 02:30 PM	230 N. First Ave., 7th Floor, Courtroom 703, Phoenix, AZ (RTB)

### Docketing a CHS Hearing

Docketing a CHS hearing works much that the same as before.

1. Select “Bankruptcy” from the main menu, and then click on “Notice of Hearing.”
2. On the “File a Notice of Hearing” screen select the event.
3. Continue the docketing process as normal.
4. If the event type is not CHS, then there will be no difference in the docketing process. If the event is CHS, then users will be able to select from a list of available hearings.
5. Continue with the docketing process.



Docket Sheet



Claims Register



Creditor Mailing Matrix



Deadlines/Hearings



Calendar Events

2/23/2012



↔ Associated Cases



**File a Notice of Hearing :**

[2:09-bk-00068-RTB JOSEPH EUDAVE](#)

Type: bk

Chapter: 7 v

Office: 2 (Phoenix)

Assets: n

Judge: RTB

Pick Hearing

**Please select a hearing date from the list below**

- 04/19/2012 at 10:00 AM - 230 N First Ave, 7th Fl, Ctrm 703, Phx AZ (RTB)
- 05/01/2012 at 01:30 PM - 230 N First Ave, 7th Fl, Ctrm 703, Phx AZ (RTB)
- 05/17/2012 at 01:30 PM - 230 N First Ave, 7th Fl, Ctrm 703, Phx AZ (RTB)
- 06/05/2012 at 01:30 PM - 230 N First Ave, 7th Fl, Ctrm 703, Phx AZ (RTB)**

**Objection/Response due - Information**

Enter an Objection/Response due date if stated in the document being filed.

Next

Clear