

UNITED STATES BANKRUPTCY COURT

DISTRICT OF ARIZONA

ANNOUNCEMENT REGARDING ELECTRONIC AVAILABILITY OF CASE FILE INFORMATION

The Office of the Clerk is accepting electronically filed pleadings and documents and is also imaging paper documents that are filed. The content of these pleadings and documents are available on the court's Internet website to any subscriber to the WEBPACER system. As a result, anyone with a login to WEBPACER will be able to read, download, store or print the full content of the electronically filed or imaged documents. Documents that have been sealed or otherwise restricted by court order will not be accessible on the Internet.

You should carefully consider whether certain types of sensitive information be included in any document you file with the court and include such information only when necessary and relevant to the case. If it is necessary to include sensitive information, then certain personal and identifying information such as financial account numbers, dates of birth, social security numbers and names of minor children should not be included.

Persons filing bankruptcy are required to provide their full social security number or tax identification number when filing bankruptcy.

In addition, exercise caution when filing documents that contain the following:

- 1) Personal identifying number, such as driver's license number;
- 2) medical records, treatment and diagnosis;
- 3) employment history;
- 4) individual financial information; and
- 5) proprietary or trade secret information.

Attorneys are urged to share this information with all clients so that the clients can make an informed decision about including or excluding sensitive or personal information.

CLERK OF COURT

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