



U.S. Bankruptcy Court Newsletter

Inside this issue:

CM/ECF v. 2.7 Inauguration	2
Adversary Filing Fee Increase	3
New Court Transcription Services Vendor	4
New Proof of Claim Form	5
Electronic Transmission of Appeals to USDC	7
Web Site Redesign Progress Report	10
Filing Statistics	13-14

§

Arizona's U.S. Bankruptcy Court Newsletter is a publication of court policies, procedures, and information designed to assist the public and members of the bar.

Redfield T. Baum, Chief Judge

George B. Nielsen, Jr., Judge

Sarah Sharer Curley, Judge

James M. Marlar, Judge

Charles G. Case II, Judge

Randolph J. Haines, Judge

Eileen W. Hollowell, Judge

Terrence S. Miller, Clerk of Court

Marta H. Labus, Editor

Honorable Redfield T. Baum Appointed Chief Bankruptcy Judge

Honorable Redfield T. Baum began his term as Chief Bankruptcy Judge for the District of Arizona on June 28, 2005. He was appointed by the judges of the U.S. District Court in April to succeed Honorable Sarah Sharer Curley, who became Chief Bankruptcy Judge in 2001.

Chief Judge Baum's primary goal during his term is to continue the court's operations in a timely manner. He foresees no radical operational changes during his tenure.

The new Chief Judge praised his predecessor, Judge Curley, for her effective responses to the extensive changes of the past four years, including the appointment of a new Clerk of Court, the Phoenix office's move to 230 North First Avenue, and the renovation of the Walsh Courthouse in Tucson. Chief Judge

Baum also noted Judge Curley's inauguration of the court's annual Strategic Planning workshops, which led to the establishment of pro se Self-Help Centers at Phoenix and Tucson and the development of the Alternate Dispute Resolution program. Chief Judge Baum has pledged to continue the court's annual review and renewal of its strategic planning initiative.

Chief Judge Baum's initial interest in the ADR program stemmed from his successful use of judicial settlement conferences. He attended an ADR seminar in Washington, DC with Judge Charles G. Case II and participated in several judicial conferences that laid the foundation for the Arizona bankruptcy court's program. He terms our district's program successful in its current early stages. The district now has 20 fully trained, qualified mediators. The new Chief Judge recalls a recent case that was bitterly contested, yet resolved with one-day mediation. In addition, five to ten other matters



Honorable Redfield T. Baum

are in the process of resolution.

In addition to his involvement in the ADR program, Chief Judge Baum is a member of the U.S. Delegation to the Czech Republic, aiding the Czech government in its efforts to write and adopt a new bankruptcy code. In this capacity, the Chief Judge has traveled to the Czech Republic twice in the last four years.

With respect to the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005, Chief Judge Baum sees no drastic changes ahead for the court or its clients. "The bankruptcy process will still involve debtors who can't pay

(Continued on page 7)

Court Schedules Testing, Training, Installation Of CM/ECF Version 2.7; New Features To Accommodate Provisions of 2005 BAPCPA



Court Countdown to 10/17/05!

The Bankruptcy Abuse Prevention and Consumer Protection Act takes effect October 17, 2005. At 12:00 a.m. on October 17, the Arizona bankruptcy court will take down the current version of CM/ECF, Version 2.6, and at 12:01 a.m. begin the installation of CM/ECF Version 2.7, which incorporates new docketing events and notices mandated by the new law. Before the business day begins, v. 2.7 will be operational.

The USBC is marshaling its resources to prepare for the implementation of the new Act and ECF version 2.7. Active attorney filers will perform a case upload and test ECF v. 2.7 the week of October 3. The court has set up the following v. 2.7 training schedule for attorneys, document preparers, and staff at Phoenix, Tucson, and Yuma.

- ☐ **Yuma attorneys and court staff:** Friday, September 23
- ☐ **Phoenix document preparers:** Monday, September 26 and Tuesday, September 27
- ☐ **Phoenix attorneys:** Tuesday, October 4 and Wednesday, October 5
- ☐ **Tucson attorneys, document preparers, and court staff:** Thursday, October 6 and Friday, October 7
- ☐ **Phoenix court staff:** Tuesday, October 11, Wednesday, October 12, and Thursday, October 13

To meet the anticipated demand for increased service in the days immediately preceding the implementation date, the court will provide the following:

- ☐ **Extended court hours on Friday, October 14,** for the filing of bankruptcy petitions: Both the Phoenix and Tucson offices will remain open until 5:30 p.m. on October 14 for the acceptance of bankruptcy petitions. The Yuma office will remain open for this purpose until 5:00 p.m.
- ☐ **Weekend telephone assistance:** The ECF Help Line, 602-682-4900, will be staffed Saturday, October 15 and Sunday, October 16 from 8 a.m.-4 p.m. to assist attorneys.



ADVERSARY FILING FEE INCREASE



Effective **September 20, 2005**, the fee for filing an adversary proceeding in the U.S. Bankruptcy Court increased from **\$150** to **\$250**, tracking the civil action filing fee.

Per the text of the Bankruptcy Court Miscellaneous Fee Schedule, "For filing a complaint, a fee shall be collected in the same amount as the filing fee prescribed in 28 U.S.C. § 1914(a) for instituting any civil action other than a writ of habeas corpus. If the United States, other than a United States trustee acting as a trustee in a case under title 11, or a debtor is the plaintiff, no fee is required. If a trustee or debtor in possession is the plaintiff, the fee should be payable only from the estate and to the extent there is any estate realized. If a child support creditor or its representative is the plaintiff, and if such plaintiff files the form required by § 304(g) of the Bankruptcy Reform Act of 1994, no fee is required."

Chief Judge Baum Now Presiding Over Prescott Hearings Calendar

Chief Judge Redfield T. Baum began hearing Prescott cases on July 11, 2005. Judge Sarah Sharer Curley handed over the gavel to Chief Judge Baum after 12 years of presiding over Prescott cases.

The hearing location remains the same: 3001 Main Street, Suite 2E, Prescott Valley, Arizona.

Beginning with the November date, the hearing time for Prescott cases will change to **10:00 a.m.** Any-

one wishing to appear telephonically or by video conference is to contact Lorraine Davis at rtbecf-hearing@azb.uscourts.gov or at 602-682-4188 for specific information on requesting/setting hearings, telephonic hearings, or video conference appearances.

Prescott Hearing Dates For 2005

📅 November 14, 2005 @ 10:00 a.m.

📅 December 5, 2005 @ 10:00 a.m.

📅 January 23, 2006 @ 10:00 a.m.

Again, please note the Prescott hearing time change to **10:00 a.m.**

After selecting your hearing date, please make sure to provide a copy of the ECF filing receipt for the notice of hearing to Lorraine Davis at rtbecrhearing@azb.uscourts.gov or by fax at 602-682-4189. Please also consult "Judges' Procedures" for Judge Redfield T. Baum by clicking on the link on the court's home page at www.azb.uscourts.gov.





Voice Writers of America Selected as Court Transcription Production Services Vendor

Submitted by Linda Broz, Manager, Administrative Services Division



The U.S. Bankruptcy Court for the District of Arizona has completed a nation-wide competitive procurement action for transcript production services for matters heard before a U.S. Bankruptcy Judge in Phoenix, Tucson, Yuma, Prescott Valley, Kingman, and any other place of holding court. In support of the mission of the judiciary, this contract is required to permit a vendor to offer services for public use and to secure the best rates possible for the public as well as the court.

We are pleased to announce that **Voice Writers of America, 111 W. Monroe, Suite 120, Phoenix, AZ 85003, 602-288-8889**, has been awarded this contract for a period of one year, beginning October 1, 2005, with the option of renewal by the court for an additional two (2) years.

Voice Writers of America (locally known as Lex Reporting Services) will provide transcript production services for requests made through our Electronic Court Recording Operators in both the Phoenix and

Tucson offices.

For transcripts ordered by a member of the public or the bar, or by another interested party, payment will be made by the customer to the vendor. All order requests will continue to be coordinated through the court's Electronic Court Recording Operators.

Please note the new PER PAGE rates that will be in effect for the period October 1, 2005 through the close of business September 30, 2006.

Voice Writers of America Per Page Prices

Voice Writers of America Per Page Prices			
Ordinary Transcripts	Original: \$3.20	Copy to Each Party: \$.80	Each Addtl. Copy to Each Party: \$.50
Expedited Transcripts	Original: \$4.30	Copy to Each Party: \$.80	Each Addtl. Copy to Each Party: \$.50
Daily Transcripts	Original: \$5.40	Copy to Each Party: \$1.00	Each Addtl. Copy to Each Party: \$.80
Hourly Transcripts	Original: \$6.50	Copy to Each Party: \$1.00	Each Addtl. Copy to Each Party: \$.80

For any questions regarding procedures to request a transcript, visit our website at www.uscourts.azb.gov, or contact Randy Merrill,

Operations Manager, at 602-682-4040.

Any transcripts ordered between now and the close of business September 30,

2005 may be ordered through the current vendors in Phoenix and Tucson.



New Proof of Claim Form Now Available Online, at USBC Public Services Counters, and Self-Help Center

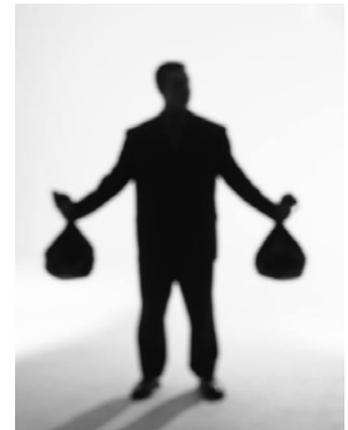
Official Form 10, Proof of Claim, has been modified to reflect changes to the Bankruptcy Code effected immediately upon enactment by the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005. Section 1401 increases the wage

priority cap from \$4,000 to \$10,000 and expands the look-back period from 90 to 180 days.

Item #7, "Unsecured Priority Claim," of Official Form 10 has been modified accordingly and is now available on the Arizona bankruptcy court's website at

www.azb.uscourts.gov, at the USBC Public Services counters and at the Phoenix office Self-Help Center.

Official Form 10, reproduced below, is also available online at the Judiciary's public web site, (<http://www.uscourts.gov/bkforms/index.html>).



FORM B10 (Official Form 10) (04/05)

UNITED STATES BANKRUPTCY COURT _____		DISTRICT OF _____	PROOF OF CLAIM
Name of Debtor _____		Case Number _____	
NOTE: This form should not be used to make a claim for an administrative expense arising after the commencement of the case. A "request" for payment of an administrative expense may be filed pursuant to 11 U.S.C. § 503.			
Name of Creditor (the person or other entity to whom the debtor owes money or property): _____		<input type="checkbox"/> Check box if you are aware that anyone else has filed a proof of claim relating to your claim. Attach copy of statement giving particulars. <input type="checkbox"/> Check box if you have never received any notices from the bankruptcy court in this case. <input type="checkbox"/> Check box if the address differs from the address on the envelope sent to you by the court.	
Name and address where notices should be sent: _____		This Space is for Court Use Only	
Telephone number: _____			
Account or other number by which creditor identifies debtor: _____		Check here <input type="checkbox"/> replaces a previously filed claim, dated: _____ <input type="checkbox"/> amends	
1. Basis for Claim <input type="checkbox"/> Goods sold <input type="checkbox"/> Services performed <input type="checkbox"/> Money loaned <input type="checkbox"/> Personal injury/wrongful death <input type="checkbox"/> Taxes <input type="checkbox"/> Other _____			
		<input type="checkbox"/> Retiree benefits as defined in 11 U.S.C. § 1114(a) <input type="checkbox"/> Wages, salaries, and compensation (fill out below) Last four digits of SS #: _____ Unpaid compensation for services performed from _____ to _____ (date) (date)	
2. Date debt was incurred: _____		3. If court judgment, date obtained: _____	
4. Total Amount of Claim at Time Case Filed: \$ _____ (unsecured) _____ (secured) _____ (priority) _____ (Total)			
<input type="checkbox"/> Check this box if claim includes interest or other charges in addition to the principal amount of the claim. Attach itemized statement of all interest or additional charges.			
5. Secured Claim. <input type="checkbox"/> Check this box if your claim is secured by collateral (including a right of setoff). Brief Description of Collateral: <input type="checkbox"/> Real Estate <input type="checkbox"/> Motor Vehicle <input type="checkbox"/> Other _____ Value of Collateral: \$ _____ Amount of arrearage and other charges at time case filed included in secured claim, if any: \$ _____		7. Unsecured Priority Claim. <input type="checkbox"/> Check this box if you have an unsecured priority claim Amount entitled to priority \$ _____ Specify the priority of the claim: <input type="checkbox"/> Wages, salaries, or commissions (up to \$10,000)* earned within 180 days before filing of the bankruptcy petition or cessation of the debtor's business, whichever is earlier - 11 U.S.C. § 507(a)(3). <input type="checkbox"/> Contributions to an employee benefit plan - 11 U.S.C. § 507(a)(4). <input type="checkbox"/> Up to \$2,225* of deposits toward purchase, lease, or rental of property or services for personal, family, or household use - 11 U.S.C. § 507(b)(6). <input type="checkbox"/> Alimony, maintenance, or support owed to a spouse, former spouse, or child - 11 U.S.C. § 507(a)(7). <input type="checkbox"/> Taxes or penalties owed to governmental units-11 U.S.C. § 507(a)(8). <input type="checkbox"/> Other - Specify applicable paragraph of 11 U.S.C. § 507(a)(____). <small>*Amounts are subject to adjustment on 4/1/07 and every 3 years thereafter with respect to cases commenced on or after the date of adjustment. \$10,000 and 180-day limits apply to cases filed on or after 4/20/05. Pub. L. 109-8.</small>	
6. Unsecured Nonpriority Claim \$ _____ <input type="checkbox"/> Check this box if a) there is no collateral or lien securing your claim, or b) your claim exceeds the value of the property securing it, or if c) none or only part of your claim is entitled to priority.			
8. Credits: The amount of all payments on this claim has been credited and deducted for the purpose of making this proof of claim.		THIS SPACE IS FOR COURT USE ONLY	
9. Supporting Documents: Attach copies of supporting documents, such as promissory notes, purchase orders, invoices, itemized statements of running accounts, contracts, court judgments, mortgages, security agreements, and evidence of perfection of lien. DO NOT SEND ORIGINAL DOCUMENTS. If the documents are not available, explain. If the documents are voluminous, attach a summary.			
10. Date-Stamped Copy: To receive an acknowledgment of the filing of your claim, enclose a stamped, self-addressed envelope and copy of this proof of claim			
Date _____	Sign and print the name and title, if any, of the creditor or other person authorized to file this claim (attach copy of power of attorney, if any): _____		



Penalty for presenting fraudulent claim: Fine of up to \$500,000 or imprisonment for up to 5 years, or both. 18 U.S.C. §§ 152 and 3571.



From Chambers: Document Relation in CM/ECF

Submitted by Rachael Stapleton, Judicial Assistant to Honorable George B. Nielsen, Jr.

Attention, Attorneys and Trustees:

When you are lodging orders through CM/ECF, you should reference the lodged order back to the underlying motion/application and **not** to the Certificate of Service and No Objection (CNO), which is generally being filed simultaneously with the

lodging of the order. Please make sure that the related document number is the ***motion/application's document number*** rather than the CNO's document number. If the order points to the CNO and the order is indicated as granted, it appears that the CNO has been granted and not the underlying motion, because of the related document

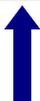
number in the docket entry. The result is extra editing time for chambers staff to correct the document referencing.

Examples of correct and incorrect document referencing are provided below. (Filer information for an actual case has been altered for the purpose of offering an illustrative example.)



Correct

Case Number / Doc#	Doc Filed Date	Hearing Date	Order	Description	Date / Submitter	Notes	Routing
2:04-ap-00886-GBN GAUGHAN v. SPICER 17	06/24/2005		93735.pdf ?	Motion to Approve Compromise	07/28/2005 JOHN JONES		



Incorrect

Case Number / Doc#	Doc Filed Date	Hearing Date	Order	Description	Date / Submitter	Notes	Routing
2:04-ap-00886-GBN GAUGHAN v. SPICER 24	07/28/2005		93735.pdf ?	Certificate of Service and No Objections	07/28/2005 JOHN JONES		



Honorable Redfield T. Baum Appointed Chief Bankruptcy Judge

(Continued from page 1)

their debts,” he comments. He feels that only about ten per cent of filers—debtors previously eligible for Chapter 7 who will now have to file Chapter 13 bankruptcies—will be affected by the new law.

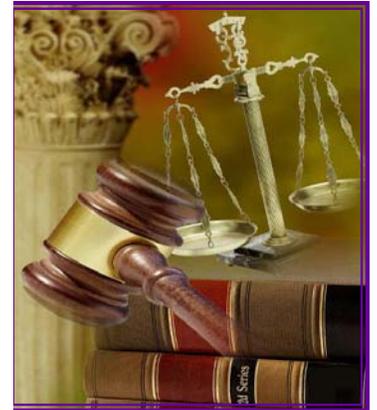
Appointed as a United States Bankruptcy Judge for the District of Arizona in 1990, Chief Judge Baum is a member of the Ninth Circuit Court of Appeals Bankruptcy Education Committee, the Ninth Circuit Bankruptcy Local Rules Committee, and the State/Federal Judicial Council of Arizona. He brought to the bench 18 years of experience as a practicing lawyer in commercial law, with an emphasis in commercial bankruptcy matters. From 1972

through 1980, Chief Judge Baum was an associate, and then a partner, at the Phoenix law firm of Rawlins, Ellis, Burns & Kiewit. In 1980 until his appointment to the bench in 1990, he was a partner at the large Phoenix law firm of O'Connor, Cavanagh, Anderson, Westover, Killingsworth & Beshears, where he chaired the Bankruptcy In Creditor/Debtors Rights Practice Group. He received both his undergraduate degree and his law degree from Arizona State University.

Chief Judge Baum is an accomplished speaker and writer in the area of bankruptcy law. He has made presentations at national conferences for the American Bankruptcy Institute as

well as the National Institute of Trial Advocacy (where he was a faculty member for the Bankruptcy Advocacy Skills Program from 1992 through 1995). In 2000, Chief Judge Baum was selected as one of ten outstanding bankruptcy judges by the national publication *Turnarounds & Workouts*.

The entire court family extends congratulations to Chief Judge Baum on his appointment. As for Chief Judge Baum himself, he expresses gratitude for the opportunity to serve as a United States Bankruptcy Judge, and thus to make a significant contribution to his chosen profession.



Appeals Now Transmitted Electronically To Arizona District Court

The process of appealing a judgment in a bankruptcy case to the Arizona district court changed dramatically as of August 1, 2005, when the district court went live on CM/ECF. All bankruptcy ap-

peals transmitted to the district court are now being filed electronically.

If you have questions about the CM/ECF appeals process, please go to the district court web site at www.azd.uscourts.gov and

consult the online Administrative Policies and Procedures Manual and the ECF Local Rule Amendments. If you need further assistance, enter your question online at the

(Continued on page 10)



Attention, Attorney ECF Filers: New Pay.gov Release Requires Use of Internet Explorer 5.5 or Higher

Headline News from the Bankruptcy Court Administration Division—BCAD—of the Administrative Office of the U.S. Courts:

\$ As announced to the courts via broadcast on July 25, the new release of Pay.gov (Version

3.2), is not compatible with Netscape browser Version 4.7.

\$ As of August 28, filers must use Internet Explorer 5.5 or higher as their browser for all Pay.gov transactions in CM/ECF.

\$ Netscape will continue to work with CM/ECF so long as interaction with Pay.gov for payments is not necessary.



USBC Interns Edith Gonzales, Keymie Cortinas To Translate Pro Se Self-Help Documents, Selected Information on Phone System

On June 20, the Arizona bankruptcy court welcomed Edith Gonzalez and Keymie Cortinas as interns in the Phoenix office. As volunteer interpreters and translators at 230 N. First Avenue, the two interns are currently using their Spanish language skills to translate material for the court's Self-Help Center, including the new handouts created by Judge Randolph J. Haines: "Choosing Your Chapter," "Consumer Debtor Instructions for Completing the Petition, Schedules, and Statements of Affairs," and Exemptions in Arizona." (Ms.

Gonzales and Ms. Cortinas will translate Judge Haines's updated pamphlets, incorporating the



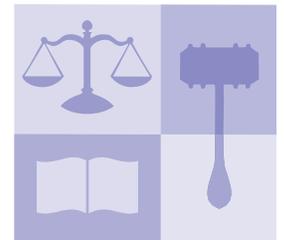
changes mandated by the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005.) The Spanish-language version of this material will also be available on the court's web site.

Ms. Gonzalez and Ms. Cortinas are likewise providing Spanish

translations of selected compo-

ments of the VCIS case information available on our phone system. The interns will be available to translate at the Self-Help Center and for court hearings as needed.

Ms. Gonzalez and Ms. Cortinas are seeking certification as court interpreters and translators. To this end, their internships at the USBC are of benefit both to their own professional development and the court's commitment to public service.



Tech Tips

Clearing Cookies and Cache In Your Internet Browser

(Reprinted from The Dispatch, monthly newsletter of the Systems Deployment and Support Division of the Administrative Office of the U.S. Courts, July 2005)

Cookies—files created by an Internet site to store information from your computer, such as your preferences when visiting that site.

Cache—a record of what you have seen, heard, or downloaded from the Internet. These files are stored in temporary Internet folders.

Your browser's cache might be considered a double-edged sword. By storing Internet pages you have visited in the cache, the browser only has to load information on the page that has changed since your last visit. On the positive side, the cache can speed up searches and page reloading, especially when you press the Back button. On the negative side, as your cache files increase and you revisit the same pages, it may take longer to search the cache for a page and display it.

To eliminate the browser cache as a potential problem and to speed up Internet

searches, you should clear your browser's cookies and cache on a regular basis.

Internet Explorer

Follow these instructions to delete cookies and clear the Internet Explorer cache.

To delete cookies from Internet Explorer

For Internet Explorer 6 for Windows 98, Windows 98 Second Edition, Windows Millennium Edition, Windows NT 4.0, Windows 2000, and Windows XP

1. Start Internet Explorer.
2. On the **Tools** menu, click **Internet Options**.

3. On the **General** tab, click **Delete Cookies**.

For Internet Explorer 5, 5.01, and 5.5 for Windows 95, Windows 98, Windows NT 4.0, Windows 98 Second Edition, Windows 2000, and Windows Millennium Edition

1. Start Internet Explorer.
2. On the **Tools** menu, click **Internet Options**.
3. On the **General** tab, in the **Temporary Internet Files** section, click **Settings**.
4. Click **View Files**.
5. Click the **Internet Ad-**

dress column header, and then find the Internet addresses of the cookie files.

For example, a cookie Internet address may be named similar to the following:

name:
Cookie:username@websitename.com.

6. Click a cookie file, and then press **DELETE**. If you are prompted to confirm that you want to delete the file, click **Yes**. Repeat this step for each cookie file.

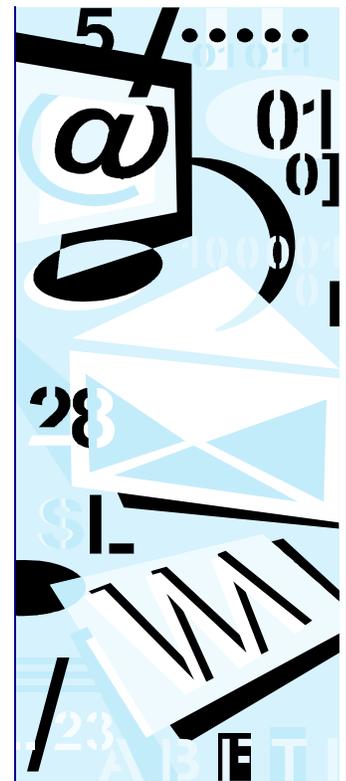
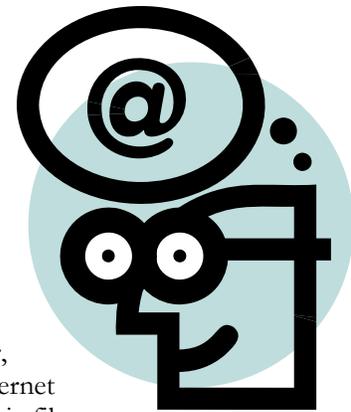
To clear the Internet Explorer cache (temporary Internet files)

1. Start Internet Explorer.
2. On the **Tools** menu, click **Internet Options**.
3. On the **General** tab, in the **Temporary Internet Files** section, click **Delete Files**.
4. To delete all Web page content that you have made available offline, select the **Delete all offline content** check box, and then click **OK**.

Netscape Communicator/Navigator

Follow these instructions to clear the cache in a Net-

(Continued on page 11)



Web Site Redesign Efforts Move Forward

On August 2, the court's Web Site Redesign Committee sent out a survey to members of the Arizona State Bar with a return date of September 1. The survey requested users to indicate what content they use when they visit the USBC's web site at

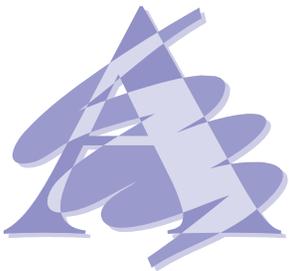
www.azb.uscourts.gov, what content they would like to see on the site, what problems they have encountered

using the site, and any suggestions they have for improvement. Formed as a result of the court's 2005 Strategic Planning initiative, the Web Site Redesign Committee has the stated goal of making the court's Internet site "interactive, user-friendly, and mission-directed."

The next step in the process is hiring a consultant to provide an outside objective

analysis of the web site. A temporary employee will subsequently be added to the Court's MIS staff as a web site designer.

If you have suggestions regarding the redesign of the USBC web site, please call the court's Operations Manager, Randy Merrill, at 602-682-4040. You may also e-mail Randy at randy_merrill@azb.uscourts.gov.



Appeals Now Transmitted Electronically To Arizona District Court

(Continued from page 7)

"Contacts" link and e-mail it to one of the following addresses:

PHOENIX: ecfhelpphx@azd.uscourts.gov

TUCSON: ecfhelptuc@azd.uscourts.gov

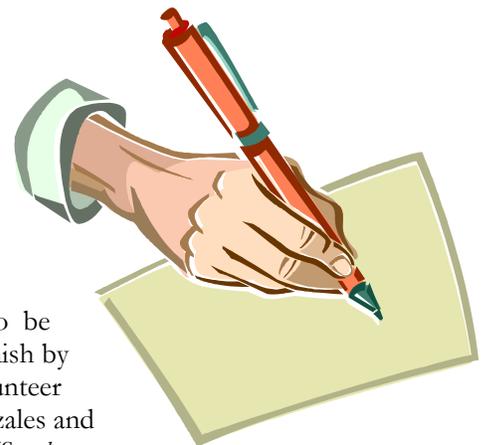
Filing Without an Attorney?

Instructional pamphlets that provide basic bankruptcy information are now available online at www.azb.uscourts.gov and at the court's Phoenix Self-Help Center to assist pro se filers.

Created by Bankruptcy Judge Randolph J. Haines,

these pamphlets include, "Instructions for Completing Schedules," "Choosing Your Chapter," and "Arizona Exemptions." These pamphlets will be modified to incorporate the new provisions of the Bankruptcy Abuse and Consumer Protection Act Of

2005. They will also be translated into Spanish by the court's two volunteer interns, Edith Gonzales and Keymie Cortinas. *(See the related story on p. 8 of this issue.)*



Document Preparers Now Filing Electronically

Since June 1, 2005, document preparers certified in Arizona have been required to file documents electronically with the Arizona bankruptcy court.

When a pro se debtor initiates a bankruptcy case with a document preparer, the latter prepares the bankruptcy petition, schedules, and statements for the debtor's signature. The debtor then brings the originals to the court, files the petition and the Statement of Social Security Number, and pays the filing fee.

The bankruptcy court opens the case and adds the document preparer as an associated party to the case (party type: "doc prep"). The document preparers receive notice from the court, as well as an e-mail, indicating that the case has been opened.

The document preparer is then required to upload the debtor's Mailing List of Creditors, Schedules and Statement of Financial Affairs, Debtor's Statement of Intention, the preparer's Disclosure of Compensa-

tion, and any exhibits to these documents

In the meantime, the court case administrator who receives the debtors' originals (from court cashiers) holds them for 10 days, in order to ensure compliance by the document preparer.

If the document preparer's upload of required documents is not forthcoming, the case administrator notifies one of the court's Data Quality Analysts, who contacts the document preparer. In the event of non-

(Continued on page 12)



Tech Tips

Clearing Cookies and Cache In Your Internet Browser

(Continued from page 9)

scape browser.

To clear the Netscape cookies and cache

For Netscape Communicator and Navigator, versions 4.0 through 7.0

1. Start Netscape Communicator or Navigator.
2. On the **Edit** menu, click **Preferences**.
3. Click **Advanced**.

4. Click **Cache**.
5. Click **Clear Memory**.
6. Click **Clear Disk**.
7. Click **OK**.

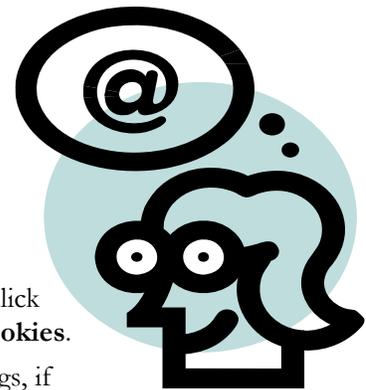
For Netscape Communicator version 8.0

1. Start Netscape Communicator.
2. On the **Tools** menu, click **Options**.
3. In the left pane, click the **Privacy** icon.
4. To clear the cookies:

- a. In the right pane, click the + sign next to **Cookies**.
- b. Update your settings, if desired. To clear the cookies, click **Clear**, and then click **OK** to confirm.

5. To clear the cache:

- a. In the right pane, click the + sign next to **Cache**.
- b. Update your settings, if desired. To clear the cache, click **Clear**, and then click **OK** to confirm.



Document Preparers Now Filing Electronically

(Continued from page 11)

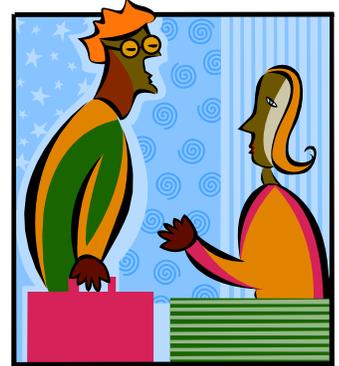
compliance, the case administrator will scan the debtor's schedules and statements and perform an upload. The case administrator also provides paper copies of the Schedules, Statement of Financial Affairs, and the Statement of Intention containing the debtor's original signature to the Office of the United States Trustee for retention.

Document preparers worked with the court on the ECF Strategic Planning Committee to establish the current system of electronic filing by means of limited-use passwords.

To obtain a password, document preparers must attend an electronic filing training class offered by the court's Data Quality Analysts. Training began in April and has been continuous; classes

for document preparers are being scheduled as needed.

For information or to schedule training, please contact the DQA Help Desk at 602-682-4900. Tucson document preparers may call 520-202-7552.



Attorney Reminders from Chambers Staff

Submitted by Jan Hernandez, Courtroom Deputy to Honorable George B. Nielsen, Jr.

- Please make sure to update your cases with your current and correct e-mail address. To do this, go to the CM/ECF "Utilities" menu and select "Maintain Your ECF Account." Then click the "Email Information" box.
- For constantly updated court calendar information, go to the court's web page at www.azb.uscourts.gov and click on the "Court Calendars" link.



230 Café Offers Court Clients Breakfast, Lunch—and Reasonable Prices

The 230 Café at 230 N. First Avenue looks like a cafeteria and is priced like a cafeteria, but offers a tasty change from standard cafeteria fare.

The cafeteria serves breakfast from 7 a.m.-10 a.m. and lunch from 11 a.m.-2 p.m. The day's breakfast special is priced at \$3.50, and has featured such items as Texas French Toast, farmers' scramble, breakfast burritos, and omelets. Lunches range from \$4.95 for the sandwich special with soda to \$6.95 for the meat special of the day. There is generally a pasta special as well, and a homemade soup de jour. The 230 Café has also recently begun offering homemade cheese, pepperoni, or vegetable pesto pizza slices for \$2.25. Follow your nose to the doors at the rear of the building behind the glass wall!





**United States Bankruptcy Court
District of Arizona
Filing Statistics Analysis
Calendar Year 2004 vs. 2005**

CHAPTER 7	PHOENIX		%	TUCSON		%	YUMA		%	DISTRICT		%
	2004	2005		2004	2005		2004	2005		2004	2005	
January	1146	1089	(5.0)	286	326	14.0	96	88	(8.3)	1528	1503	(1.6)
February	1309	1171	(10.5)	392	364	(7.1)	138	110	(20.3)	1839	1645	(10.5)
March	1862	1961	5.3	589	643	9.2	178	166	(6.8)	2629	2770	5.4
April	1725	2134	23.7	521	666	27.8	141	182	29.1	2387	2982	24.9
May	1571	1991	26.7	451	628	39.2	143	195	36.4	2165	2814	30.0
June	1636	1838	12.3	512	525	2.5	140	178	27.1	2288	2541	11.1
July	1556	1636	5.1	458	502	9.6	136	135	(0.7)	2150	2273	5.7
August	1654	2348	41.9	478	614	28.5	137	196	43.1	2269	3158	39.2
September	1483			477			121			2081		
October	1445			445			127			2017		
November	1349			407			108			1864		
December	1277			347			90			1714		
TOTALS	18013			5363			1555			24931		

CHAPTER 11	PHOENIX		%	TUCSON		%	YUMA		%	DISTRICT		%
	2004	2005		2004	2005		2004	2005		2004	2005	
January	13	18	38.5	8	1	(87.5)	0	0	0.0	21	19	(9.5)
February	11	4	(63.6)	3	2	(33.3)	0	0	0.0	14	6	(57.2)
March	17	10	(41.2)	3	1	(66.7)	2	0	(100.0)	22	11	(50.0)
April	9	12	33.3	5	1	(80.0)	0	1	100.0	14	14	0.0
May	10	12	20.0	4	1	(75.0)	3	0	(100.0)	17	13	(23.5)
June	10	15	50.0	4	2	(50.0)	0	1	100.0	14	18	28.6
July	13	11	(15.4)	3	0	(100.0)	1	0	(100.0)	17	11	(35.3)
August	13	9	(30.8)	1	3	200.0	0	0	0.0	14	12	(14.3)
September	16			2			0			18		
October	15			3			0			18		
November	10			3			0			13		
December	9			0			0			10		
TOTALS	146			39			6			191		



**United States Bankruptcy Court
District of Arizona
Filing Statistics Analysis
Calendar Year 2004 vs. 2005**

CHAPTER 11	PHOENIX		%	TUCSON		%	YUMA		%	DISTRICT		%
	2004	2005		2004	2005		2004	2005		2004	2005	
January	397	348	(12.3)	79	100	26.6	14	7	(50.0)	490	455	(7.1)
February	345	284	(17.7)	87	72	(17.3)	12	9	(25.0)	444	365	(17.8)
March	413	303	(26.6)	89	94	5.6	9	13	44.4	511	410	(19.8)
April	381	313	(17.9)	80	87	8.8	12	12	0.0	473	412	(12.9)
May	322	241	(25.2)	72	82	13.9	14	8	(42.9)	408	331	(18.9)
June	373	243	(34.9)	84	99	17.9	12	8	(33.3)	469	350	(25.4)
July	337	183	(45.7)	72	55	(23.6)	7	2	(71.4)	416	240	(42.3)
August	347	242	(30.3)	104	72	(30.8)	7	6	(14.3)	458	320	(30.1)
September	333			101			11			445		
October	315			89			7			411		
November	308			86			8			402		
December	346			93			13			452		
TOTALS	4217			1036			126			5379		

TOTAL FILINGS	PHOENIX		%	TUCSON		%	YUMA		%	DISTRICT		%
	2004	2005		2004	2005		2004	2005		2004	2005	
January	1556	1455	(6.5)	373	427	14.5	110	95	(13.6)	2039	1977	(3.0)
February	1665	1459	(12.4)	482	438	(9.1)	150	119	(20.7)	2297	2016	(12.2)
March	2292	2274	(0.8)	681	738	8.4	189	179	(5.3)	3162	3191	0.9
April	2115	2459	16.2	606	754	24.4	153	195	27.5	2874	3408	18.6
May	1903	2244	17.9	527	711	34.9	160	203	26.9	2590	3158	21.9
June	2019	2096	3.8	600	626	4.3	152	187	23.0	2771	2909	5.0
July	1906	1830	(4.0)	533	557	4.5	144	137	(4.9)	2583	2524	(2.3)
August	2014	2599	29.0	583	690	18.4	144	202	40.3	2741	3491	27.4
September	1832			580			132			2544		
October	1775			537			134			2446		
November	1667			496			116			2279		
December	1632			440			103			2175		
TOTALS	22376			6438			1687			30501		